1. Connect open circuit across terminals to measure $V_{in}$.
2. Zero out independent sources and apply a test current/voltage to find $R_{th}$.

$R_{th} = \frac{V_{in}}{I_{test}}$

$\text{Norton's Theorem:}$
1. Connect short circuit across terminals to measure $I_{no}$.
2. Zero out independent sources and apply a test current/voltage to find $R_{th}$.

$I_{no} = \frac{V_{in}}{R_{th}}$

$V_{in} = I_{no} R_{th}$